

**SENATE APPROPRIATIONS COMMITTEE
FISCAL NOTE**

BILL NO. Senate Bill 1241

PRINTER NO. 1936

AMOUNT

\$25,000

FUND

General Fund

DATE INTRODUCED

July 27, 2020

PRIME SPONSOR

Senator Argall

DESCRIPTION

Senate Bill 1241 amends the Administrative Code of 1929 to establish a new Section 2402.4 (Report of State Facilities Owned or Leased) requiring the Department of General Services (department) to conduct an annual survey of state facility usage.

The legislation requires executive agencies, independent agencies and state-affiliated entities to report their space usage for each facility which is under its control or which it uses to the department on an annual basis. It requires the report to, at a minimum, include the following information:

- Whether the state facility is state-owned or leased;
- Whether the state facility is occupied or vacant;
- The size of the state facility as measured in square feet;
- The total expenditures for utilities per state facility for the preceding 12 months;
- The amount of rent paid for the preceding 12 months for any state facility that is leased;
- The purpose of the state facility; and
- How to reduce costs associated with the facility.

The legislation requires the survey information to be reported to the department no later than June 30th of each year. It also requires the department to compile and report the survey information it receives to the majority and minority chairpersons of the State Government Committee of the Senate and the State Government Committee of the House of Representatives on or before July 31st of each year.

The legislation is scheduled to take effect in one (1) year.

FISCAL IMPACT

The Department of General Services has indicated that the requirement to identify cost savings at each facility would need to be coordinated directly with the agencies utilizing the space and would require additional staff time to collect and organize the data at a cost of no more the \$25,000 annually.

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Further, the department has indicated that the remainder of the information required for the annual survey of state facility usage required by the legislation can be collected through a new integrated workplace management system the department is in the process of implementing and its existing energy usage information system.