



**pennsylvania**  
DEPARTMENT OF GENERAL SERVICES

**Department of General Services**

**Opening Statement – Deputy Secretary for Administration, Beverly Hudson**

**House Labor and Industry Committee Hearing**

**April 24, 2018**

Good afternoon Chairman Kauffman, Chairman Galloway, Members of the House Labor and Industry Committee, and my fellow panelists, Michael Hardiman and Michael Torchia. My name is Beverly Hudson, and I serve as the Deputy Secretary for Administration for the Department of General Services (DGS).

Thank you for the opportunity to appear before you today to discuss the department's role in administering the program established to ensure consistent application of policy and procedures when an accident or occurrence results in personal injury liability claims against the commonwealth or its employees, officials, or volunteer workers acting in good faith in furtherance of commonwealth business.

For many individuals watching this hearing, the inclusion of DGS may be less easily understood, so please allow me to begin by explaining the role DGS plays in the commonwealth. DGS is the commonwealth agency that provides the facilities, equipment, goods, and services that make it possible for other government agencies – our direct customers – to serve all Pennsylvanians. As one of its responsibilities, DGS, through the Bureau of Risk and Insurance Management (or BRIM), manages and administers a myriad of self-insurance, excess insurance, and specialized insurance programs on behalf of the commonwealth.

One of the self-insurance funds BRIM manages is the Employee Liability Self-Insurance Program, or ELSIP. ELSIP is the self-insurance fund used to pay settlements or judgements and related expenses against the state and its employees for claims of personal injury resulting from negligence, employment discrimination, wrongful discharge, sexual harassment, assault, false arrest, defamation, invasion of privacy, errors or omissions, or violation of any other civil rights. Attached to my testimony is a table that summarizes the FY16-17 billing and claims paid on behalf of the 86 agencies and entities participating in the ELSIP.

DGS' role in the ELSIP claim process is limited to administering payments of expenses (court reporting and/or filing fees, transcription costs, etc.), settlements, or judgments upon the request of Agency Chief Counsel or the Office of the Attorney General in accordance with Management Directive 630.2 Amended: Reporting of Employee Liability Self-Insurance Program Claims. As such, any questions you may have relative to investigating claims, training on recognizing harassment and preventing it, or any other human resource issues are under the purview of the Office of Administration and should be directed to them after the hearing.

# APPENDIX I

<u>ELSIP PARTICIPATING ENTITY</u>	<u>Agency Billing FY16-17</u>	<u>Agency Claims FY16-17</u>
AGING	\$ 2,089	
AGRICULTURE	\$ 20,975	\$ 766
ATTORNEY GENERAL	\$ 110,294	\$ 322,744
AUDITOR GENERAL	\$ 8,446	\$ -
BANKING AND SECURITIES	\$ 2,929	\$ -
BOARD OF CLAIMS	\$ 162	\$ -
CENTER FOR RURAL PA	\$ 74	\$ -
CAPITOL PRESERVATION COMMITTEE	\$ 88	\$ -
CIVIL SERVICE COMMISSION	\$ 3,757	\$ -
COMMUNITY AND ECONOMIC DEVELOPMENT	\$ 17,614	\$ -
PHILADELPHIA REGIONAL PORT AUTHORITY	\$ 795	\$ -
PORT OF PITTSBURGH COMMISSION	\$ 59	\$ -
CONSERVATION AND NATURAL RESOURCES	\$ 38,179	\$ 1,099
CORRECTIONS	\$ 1,208,786	\$ 686,584
<b>EDUCATION:</b>		\$ -
EXECUTIVE GENERAL ADMIN AND OTHER SERVICES	\$ 49,897	\$ 41,831
THADDEUS STEVENS COLLEGE OF TECHNOLOGY	\$ 2,385	\$ -
ENVIRONMENTAL HEARING BOARD	\$ 162	\$ -
ENVIRONMENTAL PROTECTION	\$ 94,472	\$ 250,000
FISH AND BOAT COMMISSION	\$ 9,022	\$ -
GAME COMMISSION	\$ 16,589	\$ 75
GENERAL SERVICES	\$ 16,925	\$ 5,712
GENERAL SERVICES FLEET (AUTO PREM ONLY) - Special Funds	\$ -	\$ -
GENERAL SERVICES FLEET (AUTO PREM ONLY) - Purchasing Fund	\$ -	\$ -
GOVERNOR'S OFFICE	\$ 1,597	\$ 2,439
<b>EXECUTIVE OFFICES:</b>		\$ -
PUBLIC EMPLOYEE RETIREMENT COMMISSION	\$ 44	\$ -
GOVERNOR'S COUNCIL ON THE ARTS	\$ 132	\$ -
HEALTH CARE COST CONTAINMENT COUNCIL	\$ 324	\$ -
HUMAN RELATIONS COMMISSION	\$ 2,751	\$ 4,877
INSPECTOR GENERAL	\$ 11,470	\$ -
JUVENILE COURTS JUDGES COMMISSION	\$ 324	\$ -
OFFICE OF ADMINISTRATION	\$ 23,028	\$ -
OFFICE OF BUDGET	\$ 15,631	\$ -
OFFICE OF GENERAL COUNSEL	\$ 862	\$ 903
PA COMMISSION ON CRIME AND DELINQUENCY	\$ 1,295	\$ -
INDEPENDENT FISCAL OFFICE	\$ 147	\$ -
HEALTH	\$ 73,337	\$ 16,900
HISTORICAL AND MUSEUM COMMISSION	\$ 3,411	\$ -
HOUSE OF REPRESENTATIVES	\$ 75,460	\$ -
HOUSE OF REP - APPROPRIATION COMM - R (4272)	\$ 265	\$ -
HOUSE OF REP - APPROPRIATION COMM - D (4283)	\$ 250	\$ -
INDEPENDENT REGULATORY REVIEW COMMISSION	\$ 147	\$ -
INSURANCE	\$ 10,235	\$ -
JOINT LEGISLATIVE AIR AND WATER COMMISSION	\$ 59	\$ -
JOINT STATE GOVERNMENT COMMISSION	\$ 147	\$ -
JUDICIAL SYSTEM	\$ 149,343	\$ 48,836
LABOR AND INDUSTRY	\$ 215,949	\$ -